

CLARION UNIVERSITY OF PENNSYLVANIA
Cover Sheet for Curricular Changes

The academic department initiating the curricular change should attach this cover sheet without any revisions to the curricular proposal and circulate this information according to the Procedures for Implementing Curricular Change. Upon final approval of this proposal, any changes require resubmission to C.C. P.S. Cost saving guidelines: use smaller font (letter gothic 9.5), reduce margins on all sides to 3/4 inches on all proposals, refrain from using college or departmental logos on proposals, all proposals should be copied using both sides of the paper.

CATALOG INFORMATION

Department:

Course Number and Name (or Program of Study Name)

Catalog Data: (100 word maximum)

Prerequisite:

Term and Frequency: (if applicable)

Credits: number of credits (variable or fixed)

*** Course repeatable for additional credit?** Y / N **Maximum credits allowable** _____

OTHER INFORMATION

Type of Change: new course, new program(major or minor), new concentration, minor curricular change, experimental course, deletion of course, deletion of program, credit change, cross-listed course, change in requirements, change in prerequisites, special topics course

Level: undergraduate or graduate ***Undergraduate course allowable for graduate credit?** Y / N

Activity Code: lecture, workshop, lab, clinical, seminar, field experience, co-op, internship, student teaching, independent study, physical activity

Special Grading: none; credit/no record; pass/fail

Department of Record: department responsible for administering course

Effective First Term: (earliest implementation date)

Effective Final Term: (deletions only)

Expected Enrollment:

Contact Hours:

If your department objects to the above proposal, please inform the proposing department according to the Procedures for Implementing Curricular Change (June 24, 1999), III.C. If your objection is not met satisfactorily, please inform C.C.P.S. according to the Procedures, ibid. October 20 is the objection deadline for Fall semester, March 7 is the objection deadline for Spring Semester.

Department Chair	Date

College Dean	Date
C.C.P.S. RECOMMENDATION:	
Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>

C.C.P.S. Chair	Date

Change #	

FACULTY SENATE RECOMMENDATION:	
Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>

Faculty Senate Chair	Date
PRESIDENT'S ACTION:	
Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>

University President	Date