

**Executive Committee Meeting**  
**August 27, 2009**  
**12:30 p.m.**  
**Patterson Conference Room**

**Minutes**

President Jace Condravy called the meeting to order at 12:30 pm.

**Members Present:** Cavill, Cohen, Condravy, Daddesio, Hathaway, Keller, Meztli, Russo, Silva, Sykora, Wilson

- I. **Approval of June 8 minutes** - Cavill/Cohen motion to approve; passed unanimously.
- II. President's Report – President Jace Condravy reviewed the following items:
  - A. State APSCUF and Budget Woes – We do not have a state budget yet; APSCUF is involved in discussions regarding what, if any, help APSCUF can provide in addressing the deficits faced by PASSHE.
  - B. H1N1 flu may influence the way faculty teach classes this fall. Pandemic planning involves staying out of public for a period of at least 1 week. As such, faculty need to be flexible with student absences. In the case of faculty absence, online teaching may be an option for those who are familiar with it.
  - C. LHU and Right to Know – went into effect 01/01/09. Email and phone records are considered public record and are available for review to anyone who makes the request through appropriate procedure.
  - D. Background checks – Are required for applicants who are under consideration for a faculty position. The documents will be kept in a file separate from the personnel file but it is unclear how long the file will be kept. Discussions about keeping a separate file and how long records should be kept are underway at state M & D.
  - E. Summer School Enrollment – Undergraduate enrollment up 6%; credit hour generation up 6%. These are the largest increases since 1993. Online courses accounted for much of the increase.
  - F. October 1 Membership Meeting – Hicks/Koutris are invited to speak to membership about Healthy U phase 3 as well as budgetary discussions.
- III. Committee Reports

- A. Professional Development – Jen Keller – Two SRU proposals were funded (one each from the biology and physics departments). A total of 117 proposals were submitted across the state; a total of 42 proposals were funded. RFP will be sent shortly re: submission of proposals for professional development day. A keynote speaker is scheduled for the Oct. 13 date. New faculty will receive a letter containing information as to various professional development opportunities that are available.
- B. Legislative/CAS – Itzi Meztli – A telephone meeting of the legislative committee is scheduled for 9/18/09. Voter registration for the May primaries, as well as for the municipal races this fall, is underway. A pool party is scheduled for 9/27 from 4-7 pm at the ARC pool. Meztli/Cavill motion to approve \$75 donation to provide food for the pool party, motion passed unanimously. SGA meeting resulted in a change to the number of voting faculty who attend, reduced from 4 to 3. The reduction was not considered a problem as only 1-2 faculty are usually in attendance.
- C. Grievance – Sharon Sykora – Three grievances were filed 2008-09 although many more inquiries were made. A grievance filed over denial of tenure 4 years ago was recently resolved and the faculty member is teaching again this fall. A new mediation process is being introduced on 4 campuses this year, including SRU, with the intent to prevent grievances going to arbitration. Jace Condrary suggested inviting CJ Elder to a spring membership meeting to present a workshop to review grievance procedures. Deb Cohen suggested that a “user-friendly” version of the contract language re: grievance procedures be produced and distributed. Sharon Sykora suggested a general review of the CBA presented in workshop format as well. Sykora could address department representatives about the process.
- D. Membership – Deb Cohen - Ideas for increasing public awareness of APSCUF included lanyards, magnets w/ calendar, grocery bags, double carabiners, business card magnets, and small hand sanitizers. Items will be distributed to faculty, students, and to the public at the upcoming Slippery Rock Village Fest (9/26). Double carabiners will be ordered for faculty distribution and magnets will be distributed at Village Fest and Kaleidoscope. Bottled water with the APSCUF logo on the label will also be distributed at Village Fest. The cost of distribution of hand sanitizers to students will be investigated. Grocery bags may be purchased for faculty distribution if a small number (approximately 40) could be purchased. Informational brochures will also be distributed

at all events. The Welcome Open House for new faculty and coaches will be held on 9/16 from 4-6 pm in the staff center.

IV. SRU APSCUF M & D dates: all 3:30 p.m. in 306 Conference Room, Old Main

September 30  
November 4  
December 2  
February 10  
March 24  
April 28

V. Announcements

- a. A Pig Roast for Representative Sainato will be held on 9/13 from 1-4 pm.
- b. Faculty volunteers are needed for the WOW booth 8/28, and for Village Fest 9/26, 10 am – 5 pm.
- c. EC meeting lunch options: Chinese, subs, Coney Island, etc. Menus will be obtained to distribute to faculty.

Meeting Adjourned 2 pm

Respectfully submitted:

Mary Frances Russo, SRU-APSCUF secretary