

**APSCUF Executive Committee Meeting
September 17, 2009 – 12:30 p.m.
Patterson Conference Room**

Minutes

President Jace Condravy called the meeting to order at 12:30 pm.

Members Present: Cavill, Cohen, Condravy, Hathaway, Parsons, Russo, Silva, Sykora,

I. Approval of August 27 minutes - Silva/Cavill motion to approve; passed unanimously.

II. Tentative M & D items for Sept. 30

- A. "Right To Know" cases: We would like to know if there have been any requests.
- B. Electronic grades: We would like to know when/if we will be able to submit grades electronically.
- C. DE Peer Observation form: What is the status of the use of a new form?
- D. MAC Support: Many faculty use MAC and since Tom Shannon left we're wondering if MAC support is sufficient.
- E. Two year temporary positions: Would these be a possibility for departments that know of a long term need. Jace will email chairs to assess the need for 2 year positions.
- F. Management of Conflicts of Interest/Compensation Policy for Sponsored Activities: What are these and do they apply to us?
- G. 2010-11 Budget (impact on personnel): What are the 40 positions to be eliminated and do they affect faculty?
- H. Food Services: Why was the soup and salad option eliminated from faculty dining?

III. Wilma J. Cavill Service Award Nominations should be made by 10/16/09 so that EC can discuss candidates at the next meeting (10/20). A flyer will be distributed shortly.

IV. 2009-2010 Budget – Jim Hathaway presented the budget for this year which was estimated based on actual spending from 08-09. It was suggested that we increase allotment for 'services' to accommodate PR items to be purchased this year. Another increase will be made for scholarships so that we will be able to offer up to 2 this year (in light of cutbacks in scholarships offered by the university).

V. Committee Reports

- A. **Grievance** – Sharon Sykora: no report on grievances. It was noted that a college dean has expressed an expectation that all faculty attend the college meeting and attendance

is recorded through subtle means. Sharon will speak with CJ Elder to assess the credibility of such a requirement.

- B. **GISJ** – Susan Parsons reported that local GI committee is working on the bathroom project through Erica Scott and April Longwell who will have honors students work on it. The results of the child care survey from last year are being tabulated. Assessment will be conducted of other issues related to family leave including responsibilities for elderly family members as well as for children. Susan announced that she will become the statewide GISJ chair in spring 2010.
- C. **Negotiations Committee** – Susan Parsons will meet with the committee next week and she seeks direction concerning PR or other options for the committee to focus on. The negotiations committee will assist with Village Fest at which PR items will be distributed. The negotiations and membership committees will work collaboratively on PR.
- D. **Membership** – Deb Cohen
 1. First Year Probie Review – Feedback from faculty was very positive!
 2. Welcome Open House – A great success, it was well-attended by new and seasoned faculty as well as administrators.
 3. PR Items: Expedited shipping will be necessary for items to arrive in time for Village Fest. Items that will be purchased include double carabiners, magnets (w/o calendars), pens, and hand sanitizers. Hand sanitizers will be distributed at the gazebo to students and faculty along with an informational brochure during the week of 10/19/09. Volunteers for this project will be drawn from the negotiations and membership committees.

Meeting Adjourned 1:55 pm

Respectfully submitted:

Mary Frances Russo, SRU-APSCUF secretary