

**SRU APSCUF Executive Committee Meeting
February 18, 2010 – 12:30 p.m.
137 Patterson Conference Room**

MINUTES

President Jace Condravy called the meeting to order at 12:30 pm.

Members Present: Burkhart, Cohen, Condravy, Daddesio, Hathaway, Lokash, Parsons, Russo, Silva, Sykora

- 1. Review of January 21 EC meeting minutes:** Cohen/Silva motion to approve; passed unanimously.
- 2. Revised UCC On-line course proposal form** The revised form included the addition of “anticipated first time” and “summer only” offerings. The Communication and Content Distribution methods are delineated in detail on the revised form, with the exception of inclusion of discussion boards. The latter item will be recommended for inclusion. The new form asks for information as to how the course complies with section 504, title II, Americans w/ Disabilities Act (ADA). The question was raised as to whether this information is required for traditional courses. It was noted that the ADA requirement may require additional training and it is not clear what such training would entail. The revised form also asks for compliance with Quality Matters criteria while there is no comparable question for traditional courses. A further suggestion was made to move a statement regarding student evaluation instruments to the top of the form. All suggestions will be relayed back to UCC by Dr. Condravy.
- 3. President’s Evaluation – an annual event?** Bob Taylor, Chair of the Council of Trustees, recommended a yearly evaluation of the President. Dr. Condravy distributed copies of a previous evaluation (05-06) and will send it to Bob Taylor if he asks for it. It was suggested that Survey Monkey might be an alternative method of distribution for the survey. Condravy will ask Cindi LaCom, who served on the previous committee, how the survey was distributed previously. A committee will be formed to set up the survey if a yearly evaluation is deemed necessary.
- 4. Local Strike Chair:** Dr. Condravy reviewed the manner in which the committee has been managed in the past and suggested the use of focus groups to determine faculty needs and negotiation points. Examples of focus groups might be department chairs, probationary faculty, those who teach large classes, senior faculty, non-classroom groups such as librarians, APSCUF committee members, etc. We need a strike chair before the 3/19/10 meeting of the state-wide committee. Dr. Condravy will take suggestions and speak to each person individually. We also need someone to consolidate and update emails; Deb Cohen volunteered. A webpage was formerly updated by Melba Tomeo (retired); Judy Silva will speak to Ms. Tomeo’s replacement at the library about taking over this responsibility.

5. Committee Reports:

A. Legislative – Itzi Meztli – The next APSCUF Legislative Committee State Lobby days are 5/24 & 5/25, 2010. Those who are interested are encouraged to attend.

B. Membership – Deb Cohen – 5th year and temporary faculty reviews were attended by 1 and 6 individuals, respectively. Next year we will plan for one hour-long discussion and distribute PowerPoint as requested.

C. Negotiations – Patrick Burkhart – The committee is considering ideas for a “trinket” with the APSCUF logo to distribute to students; one possibility is a whistle. The committee will begin to work on focus groups mentioned above regarding contract negotiations.

D. Gender Issues/Social Justice – Susan Parsons – A meeting will be held on 3/1/10 to discuss terminology used in the mission statement; the committee is still waiting for results of the bathroom survey.

6. Announcements:

A. Cancellation of Mutchnick visit March 30

B. Spring Elections

C. Deb Cohen announced the opening of her play:

The SRU theatre department presents the English language premier of “The Old Man’s Wings,” written by Melvin Mendez and translated by Deb Cohen, professor of modern languages and cultures, at 8 p.m. Feb. 26-27 and March 1-3 and at 2 p.m. Feb. 28 in Miller Auditorium. Tickets are \$10 general admission; \$5 SRU students. Reservations may be made by calling 724.738.2645.

Meeting Adjourned 1:45 pm

Respectfully submitted:

Mary Frances Russo, SRU-APSCUF secretary