

APSCUF Executive Committee
March 17, 2009, 12:30 p.m.
Patterson Conference Room

Minutes

President Jace Condravy called the meeting to order at 12:30 pm.

Members Present: Cavill, Cohen, Condravy, Daddesio, Hathaway, Keller, Lokash, Meztli, Parsons, Russo, Silva, Sykora, Wilson

- I. **Review of February 17 Minutes** - Parsons/Cohen motion to approve; passed unanimously.
- II. **Support for Relay to Life** – Dr. Condravy reported that we previously have provided \$250 support. Cavill/Meztli motion to approve \$250; motion passed unanimously.
- III. **Approval of SCUA to teach** - Parsons/Hathaway motion to approve Dance department request. Dr. Condravy noted that this request has been previously approved and Wilma Cavill noted that the dance department may have to assess the continuation of this need. The motion passed unanimously.
- IV. **Review of DE Peer Observation Form** – Dr. Condravy presented an alternative document that parallels the traditional peer observation form. Editorial changes were made as per EC suggestions, particularly with respect to item #3 regarding the organization of instructional materials and activities. The form revised by EC will be taken to membership for approval; it will be accompanied by the traditional peer observation form and the form developed by ad hoc committee.
- VI. **Modern China Center** – Dr. Condravy presented the proposal developed by Dr. Jialing Wang and Dr. Jeffrey Forrest. Dr. Condravy expressed concern as to whether visiting scholars will be performing bargaining unit work. Office space to accommodate 20 additional scholars was raised in relation to faculty work conditions. An additional concern was raised in that the Chinese national high level English exam may or may not be consistent with the TOEFFL; the university president must verify that international faculty are able to communicate effectively with students. Finally, living space may be an issue as well. All concerns aside, the EC noted that the proposal has many positive qualities related to campus diversity and international relations.
- V. **M & D Items** (March 25)
 - A. Criminal background checks
 - B. Diversity lunches for job candidates

- C. Annual Probationary Faculty Review split decision
- D. Inclement weather closing policy
- E. Budget
- F. APSCUF Social

VI. **Membership Meeting Items** (April 9)

- A. Priority scheduling for athletes – George Mihalik, Matt Meredith
- B. DE Peer Observation Form
- C. Election of Nominations & Elections Committee
- D. Dues Increase Vote – April
- E. APSCUF Social

VII. **Committee Reports**

1. GISJ – S. Parsons – Restroom project regarding ADA requirements and unisex restrooms is near completion; report will be compiled and presented shortly. Linda Quidone will be invited to a meeting to discuss students with disabilities and how to approach students when a notice has been received. An additional issue for future discussion concerns aggressive students. At an upcoming meeting, Susan Lubinski will address the committee regarding student cheating.
2. Negotiations – S. Parsons – Local negotiations committee is concerned with public relations as per the following:
 - A committee member attended Saturday visitation and information will be provided to Kaleidoscope on Main St.
 - A suggestion was made for distribution of fortune cookies with study tips inside during exam week. Condravy/Cavill motion to approve the purchase of 2000 fortune cookies for \$200 was made; motion passed unanimously.
 - Attendance at labor council will be included in future plans.
 - Advertisement for APSCUF in local and SRU publications was suggested;
 - PSEA another possibility.
 - Faces of APSCUF is another way to increase visibility; a camera will be set up for this purpose during June Edwards' office hours; EC made a commitment to have photos taken prior to the next EC meeting. Susan will send info via email as to hours and location of the office.
 - A chili cook-off fundraiser for community library may be an additional venue.
 - A canopy tent printed with APSCUF logo may be purchased for use at various functions. Condravy/Russo motion to approve the purchase of a canopy printed with APSCUF sign and logo for under \$200; motion passed unanimously.
 - Balloons, facepainting, temporary tattoos were suggested for increased visibility in children.

- It was suggested that a line item be established in the budget for the negotiations committee to use as they deem appropriate – to be discussed at a future EC meeting.
3. Legislative/CAS – I. Meztli – The state legislative committee teleconference was held recently. The next lobby day is 6/2-3; up to 8 people can go including students. The trip involves an overnight stay in Harrisburg with activities on both days. Itzi will be going and faculty should let him know if they are interested in attending.
 4. Professional Development – J. Keller – Jennifer will take her first trip to Harrisburg next week to sit on the council for Professional Development grants. RFP has gone out for Professional Development Day, (10/13/09) and faculty are encouraged to submit proposals. Dr. Keller requested suggestions as to continued positive practices and areas for improvement. It was noted that faculty should be made aware that Professional Development funds are APSCUF funds. It was suggested that this be noted in the award letter and that Dr. Condrary write a letter of congratulations to each recipient.

Meeting adjourned 1:50 pm

Respectfully submitted:

Mary Frances Russo, SRU-APSCUF Secretary